



## POLICY DOCUMENT

### **FINANCIAL ASSISTANCE FOR ATTENDING FDPs/RESEARCH WORKS/ CONFERENCES/WORKSHOPS/SEMINARS/SYMPOSIA/COURSERA/ PUBLICATIONS**

#### **INTRODUCTION:**

Bhimavaram Institute of Engineering and Technology Enhances the knowledge of its faculty through research and innovation. The institution updates its faculty by expanding facilities. Research Skills and by providing a place for them to share their knowledge, experience And Research with the rest of world. It encourages its faculty by providing financial assistance to the teaching staff to conduct research in the college. Attend Fdps, Conferences, Workshops, Seminars, Symposia, Coursera and publications at the national and international levels, and obtain professional membership in the relevant fields. It aims to strengthen the standard of the faculty by promoting them to attend training in emerging areas and new technologies.

#### **OBJECTIVE:**

- To improve the educational qualification and knowledge of the teachers to the present requirements.
- To create a healthy platform for teachers to share their knowledge and thoughts.
- To interact with eminent people. Industrialists, Academicians and Scientists from research institutions to improve teachers' in-depth knowledge of subjects.
- To instill a research tendency in faculty members and to improve their research skills.
- To foster the development of multi-discipline, research endeavors across faculty and departments.

#### **ELIGIBILITY:**

The regular teaching faculty of the institute is eligible for financial assistance. The Assistance is given to attend Fdps / Research / Work / Seminars / Workshops / Conferences / Symposia at the state, national and international levels. Financial Assistance is given for research projects and publications published in reputed journals like Scopus, Web of Science and SCI-indexed journals. Regular employees are given financial assistance to attend NPTEL courses and short term certification courses in order to keep up with emerging technologies.



## **BHIMAVARAM INSTITUTE OF ENGINEERING & TECHNOLOGY**

(Approved by AICTE, New Delhi & Affiliated to JNTUK Kakinada)  
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### **PROCEDURE FOR APPLYING FOR THE SCHEME:**

Teachers who wish to receive financial assistance for attending Fdps/Research Works/ Conferences/Workshops/Seminars/Symposia/Coursera/Memberships should obtain permission from the principal and submit it to the principal/Office along with the necessary documents such as registration receipt, participation/presentation certificate/professional membership certificate within 3 days of attending Fdps/Research Works/Conferences/Workshops/Seminars/Symposia /Cousera/Memberships.

### **APPROVAL PROCEDURE:**

After attending Fdps, Research Projects, Conferences, Workshops, Seminars, Publications, Symposia and courses, all teaching faculty must submit a letter with all proofs enclosed and have it approved by their respective hods and principal, which is then forwarded to the secretary and correspondent for final approval.

The college accountant may release the funds with the authorization of the principal after receiving the relevant documents. Teachers are given registration fees and travelling allowance to attend fdps, research projects, conferences, workshops, seminars, symposia and coursera among other things.

**PRINCIPAL**  
**Dr. KOPPARTHI SURESH**  
**PRINCIPAL**  
**BHIMAVARAM INSTITUTE OF**  
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